

The IAPO Privacy Information Document

Introduction

The General Data Protection Regulation (GDPR) – came into effect on Friday 25th May 2018. This affects the way that organizations, such as International Association for Paleodontology (IAPO), keep information about their members. This document explains what information we hold about you, why we hold it, how we protect it for you, and how you can have your information removed from our files, if you so wish.

What information do we hold about you and why?

The information that we hold about you was the information that you provided when you joined IAPO on your application form. This includes:

- Title
- Full name
- Year of birth
- Gender
- Email address
- Affiliation and position
- Occupation
- Full Postal address
- Mobile phone number
- Personal web page
- Brief explanation why you want to join IAPO

This information enables us to keep in contact and to provide you with information about:

- Research news and queries
- Grant funding opportunities
- Conferences, seminars, and workshops
- Opportunities for collaboration
- Job opportunities
- Publication news

We keep in contact by email, and may occasionally send you e-publications. We may also contact you via social media, and by telephone, where you have given us permission to do so. This information aids us in keeping our records up to date and provides us with the necessary information to understand the composition of the membership.

Who do we share your personal information with?

We will share your information only with suppliers who work on our behalf. The suppliers will only use personal data within the bounds of the purposes laid out in this Privacy Information Document.

Mailing list

Your name and e mail address are also registered with the company hosting the IAPO mailing list. Personal data used for this mailing list are stored subject to their regulations. The IAPO mailing list is used by members to inform the wider membership about:

- Research news and queries
- Grant funding opportunities
- Conferences, seminars, and workshops
- Opportunities for collaboration
- Job opportunities
- Publication news

How long will we keep your information and opting out?

We will keep information for as long as necessary for the purposes it was collected for.

We hope that you benefit from the information and updates circulated by IAPO. However, you have the right to opt out of the IAPO mailing list. To do this, please contact the IAPO Membership Officer at members@paleodontology.com.

Access to, amending, or deleting information we hold on you

If you would like to see the information that is currently held about you please contact the IAPO Membership Officer at members@paleodontology.com.

If you would like to amend or update any information, please contact the IAPO Membership Officer at members@paleodontology.com.

If you would like any of your information to be deleted or changed, please contact the IAPO Membership Officer at members@paleodontology.com.

It is necessary for us to hold certain information about members in order to run the organization, but we will be happy to discuss any concerns, and remove unnecessarily stored information.

Members who are unhappy about the way we are managing and using personal information should contact the IAPO Membership Officer at members@paleodontology.com.